



# Willoway Condominium Association

801 West Long Lake, Bloomfield, MI 48302—[www.willowaycondo.com](http://www.willowaycondo.com)

Dear New Co-owner,

Congratulations on your recent purchase in the Willoway Condominium Association. We are happy to have you in our community and look forward to meeting you in person.

After your purchase/closing, you may be overwhelmed with paperwork but we would like to share some information we hope you will find helpful as you move into the Willoway community.

Willoway is professionally managed by **Association Management, Inc. (586-739-6001, [www.amicondos.com](http://www.amicondos.com)) and Jim Dafoe, our Community Manager ([jdafoe@amicondos.com](mailto:jdafoe@amicondos.com))**. Once the deed has been recorded with the county, you will receive information from AMI Management Company regarding payment of the monthly Home Owner Association (HOA) fees. HOA fees are handled through AMI Management Company. Because the recording of the deed may take some time, you should contact AMI Management Company or go to the "Quick Links" section on the AMI website ([amicondos.com](http://amicondos.com)) to arrange for payment coupons or to make CIT banking arrangements right away. You can also set up a portal account for your new Unit.

Living in a condominium environment requires some guidelines to allow everyone to live peacefully in our shared community. Please make sure you read and understand the Rules & Regulations for our community. If the previous owner did not leave you a copy of the Governing Documents or the Rules & Regulations, they can be found on our website (**[willowaycondo.com](http://willowaycondo.com)**) or by contacting AMI Management Company ([ami@amicondos.com](mailto:ami@amicondos.com)).

The Board of Directors is here to serve the residents of Willoway. Issues, concern suggestions are best addressed through our management company, AMI. You may occasionally receive email notices/information from [wilowayboard@gmail.com](mailto:wilowayboard@gmail.com). Please note, thi email is NOT regularly monitored for incoming emails and should NOT be used for urgent requests. If you have any questions or concerns, please contact **Jim Dafoe ([jdafoe@amicondos.com](mailto:jdafoe@amicondos.com))**.

Again, welcome to Willoway! We look forward to meeting you around the beautiful grounds of the Willoway community.

Sincerely,

The Willoway Board of Directors and Jim Dafoe, AMI Community Manager

Association Management, Inc. (AMI)

Jim Dafoe, Community Manager

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